



TAGME

National Board for Certification

Training Administrators of Graduate Medical Education

SUBSEQUENT MAINTENANCE OF CERTIFICATION GUIDE 2026

MARCH 1, 2026

WWW.TAGME.ORG

2026 Examination Cycle

IMPORTANT Dates to Remember

SMOC Certification Applications Accepted:

April 1st to June 1st

Application Review, Decision and Notification

Rolling through June 30th

Late SMOC Applications

August 1st – 15th

Late Application Review, Decision and Notification

Rolling through Sept 15th

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

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Subsequent Maintenance of Certification Criteria

TAGME certification is designed for professionals who play a vital role in the administration and support of programs accredited by:

- ACGME
- ACGME NST
- ACGME-I
- Fellowship Council Accredited
- American Board of Medical Specialties (ABMS) recognized residency and fellowship programs.
- Participating Site where ACGME trainees rotate

Certification is open to individuals who are currently employed in a GME position, have a significant role with their Sponsoring Institution, Residency, Fellowship, or Participating Site, and meet all eligibility requirements at the time of application submission.

Titles vary across institutions and programs; some examples of titles that qualify are:

- **Program:** Administrators, Coordinators, Directors, and Managers
- **GME:** Administrators, Coordinators, Directors, and Managers
- **Institutional:** Assistant DIO, Administrator, Director, or Manager
- **Other Professionals Who Directly and Substantially Support GME Programs**

Non-qualifying Positions include:

- Specialty Medical Boards
- Residency Management System/s (e.g. New Innovations, MedHub, E-Value)
- NRMP
- ECFMG
- ERAS
- ACGME
- Thalamus

Entities not listed will be reviewed for eligibility on a case-by-case basis. Contact TAGME at applications@TAGME.org to request a review prior to submitting your application.

TAGME certification is valid for five (5) years and demonstrates a commitment to excellence, professional growth, and competency in GME administration.

Eligibility Criteria for SMOC TAGME Certification

Candidates must meet specific requirements for Subsequent Maintenance of Certification (MOC) TAGME certification. It is the candidate's responsibility to fully comply with all procedures and deadlines to establish eligibility for the subsequent certification. TAGME reserves the right to verify the information provided by or on behalf of a candidate. If necessary, TAGME may request additional documentation from the candidate to clarify or support eligibility.

Experience Requirement

- Applicants must be currently employed in a GME (Graduate Medical Education) professional role in an ACGME, ACGME NST, ACGME-I, Fellowship Council, or American Board of Medical Specialties (ABMS)-recognized specialty.
- TAGME requires applicants to have continuous qualifying employment in a GME qualifying role from their Initial and MOC certifications to be eligible for subsequent maintenance of certification.
- Changing specialties or employers is allowed, provided all roles were in GME, and any gap in employment does not exceed 12 months.
- Verification of employment from all former and current program(s) or GME office will be required. Submit the Employment Verification Forms (EVF) with your application.

Education Credit (EC) Requirement

EC Requirement	Details
Total ECs Required	25 ECs within the five years preceding application submission
Eligible Timeframe	January 1, 2022 – June 1, 2026
EC Calculation	1 hour of a qualifying activity = 1 TAGME EC
GME-Specific ECs	Minimum of 20 ECs must focus directly on graduate medical education (GME)
Professional Development ECs	Up to 5 ECs may be earned through activities such as: <ul style="list-style-type: none"> Leadership training Communication or conflict resolution skills Organizational management Compliance and accreditation updates Personal effectiveness and productivity
Pre-Recorded Presentations or Webinar	Maximum of 3 ECs may be earned through webinars or online qualifying modules

Qualifying Activities
Attendance (in-person or virtual) at national, regional, or state GME-related conferences or meetings
Participation in institutional retreats focused on GME or professional development
Attendance at Grand Rounds or presentations by external speakers related to GME or professional development
Live or interactive courses (e.g., ACGME Institutional Coordinator Workshop, ACGME Learn Modules, Thalamus Academy Learning Modules) – <i>must be at least 1 hour</i>
Leadership or professional development courses that enhance performance in a qualifying GME role
College-level courses relevant to administration or leadership

NON-Qualifying Activities
Attending or presenting at trainee orientation sessions
Participation in routine Program CCC, APE/PEC meetings
Attendance at GMEC meetings
Routine program or committee meetings within a division, department, or institution
Participation in ACGME Site Visits or Self-Study Visits

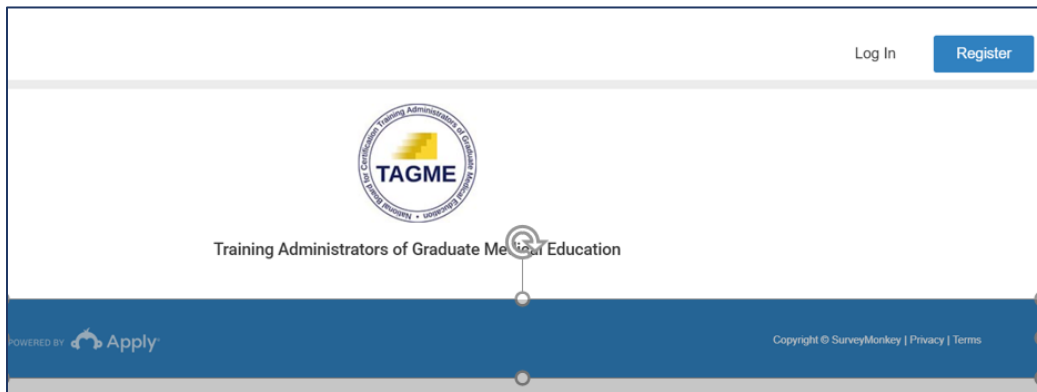
Any activity that has not yet occurred at the time of application submission

TAGME SMOC Application Instructions

TAGME's online application portal is accessible at www.TAGME.org
We partner with SurveyMonkey for application administration and processing.

Creating an Account

- Applicants must create an account using the **blue "Register" button**.
- The account is created through SurveyMonkey. Once registered, click the **"Apply" button** to begin the **Maintenance (MOC) Application**.



Completing the Application

- After selecting the **SMOC Application**, follow the on-screen prompts.
- The application consists of multiple sections.
- **All required fields must be completed.** Incomplete applications will be denied.

Communication and Verification

Important Communication Information

- Due to institutional email security measures, all communication from TAGME will be sent to the applicant's personal email provided during application submission.
- **Failure to provide a personal email address will delay the application process.**
- TAGME will not share, sell, or distribute personal email addresses.
- Applicants are responsible for updating their personal information to TAGME by sending an email to applications@TAGME.org

Name Verification Requirement

- The **name entered on the application must exactly match** the name on the applicant's valid, government-issued photo ID.

- If a name change occurs (e.g., marriage or divorce) after application submission, applicants must email applications@tagme.org to update their information.

Employment Verification Form (EVF) Requirement

- All **SMOC Applications** require an **Employment Verification Form (EVF)** to be completed by one of the following:
 - Program Director
 - GME Director/Manager
 - DIO
 - Department Chair
 - Dean

- *We recommend completing the requested employment dates on the form before sending the EVF form to the person verifying your employment.*
 - Often, employers do not know your exact employment dates and will enter this information incorrectly, which will delay processing of your application.
 - Within the application, candidates will be able to select their preferred option for completing the form:
 - **On-Line Form:** An online form will be sent directly to the individual identified by the candidate to complete the EVF. This individual will be responsible for confirming the applicant's employment duration and role responsibilities.
 - **PDF Form:** A PDF is available for download at the time of application. Candidates must send this form to the individual identified by the candidate to complete the EVF. This individual is responsible for completing the form and returning it to the candidate for upload to the candidate's application.
 - Candidates selecting the PDF form option will be required to upload the completed form through their SurveyMonkey application to complete the process.

- **Applicants are responsible for ensuring their EVF is completed and uploaded by **June 30, 2026**.**

- **Failure to submit the completed EVF by this deadline will result in an incomplete application, and denial of your application.**

Application Review Process

After the SMOC eligibility review, the SMOC Applications Committee may request additional information.

- If clarification is needed:
 - Applicants will be contacted via the **personal email address provided in the application.**
 - Emails will come from applications@tagme.org.
- **Applicants must monitor their email closely** and respond promptly to avoid delays. The final deadline for application review decisions is June 30, 2026.
- Notification of your application status will be sent via email on or before June 30, 2026, directly from SurveyMonkey.
- If additional time is needed to provide the requested information, applicants must reply to the initial email and request an extension.
- **Failure to respond to TAGME emails may result in application denial without a refund.**

Denied Applications

- If an application is denied, the applicant will not be eligible to maintain active MOC during this cycle.
- The applicant must **reapply during the 2027 exam cycle** and required to take the MOC examination.
- **You will receive a refund of your application fee, minus a \$150 administrative fee.**

SMOC Fee Structure

Once your application is submitted, the final step in the application process is to submit the SMOC fee.

- A **secure payment link** will be provided in the application, directing you to TAGME's **Stripe** payment portal.
- Accepted payment methods include:
 - **Major credit cards** (Visa, MasterCard, American Express, and Discover)
 - **Debit cards**
 - Institutional or combined payment/s for multiple applicants will not be accepted.
 - **TAGME is unable to accept institutional checks, personal checks, money orders, or cash. *No exceptions will be considered.***

2026 TAGME Examination Fees	
SMOC Certification Application	\$250.00
SMOC Late Certification Application	\$600.00

What to Expect Next?

Certificate Distribution

Subsequent MOC Candidates that are approved by the MOC/SMOC Applications Committee and will receive an email from Parchment with instructions to access their new digital certificate and verify their mailing address for the hard copy.

- Approved applicants meeting SMOC criteria should expect to receive their new hard copy certification beginning July 5th through July 30th.

TAGME Key Examination Partner Information

Parchment- Is the credential management platform used for generating and ordering official TAGME certification documents. This service ensures efficient and secure credential delivery to candidates

SurveyMonkey- Is utilized for the completion and submission of TAGME Certification Applications. This platform allows applicants to efficiently provide required documentation and responses in a structured format.

Stripe- Is TAGME's payment processing platform, enabling secure and convenient transactions for application and examination fees.