

ELIGIBILITY

Candidates must satisfy specific eligibility requirements to embark on their journey towards initial TAGME certification OR to maintain the certification. It is the **candidate's responsibility** to fully comply with all procedures and deadlines to establish eligibility for the assessment(s). TAGME reserves the right to verify the information supplied by, or on behalf of, a candidate. If necessary, TAGME may request additional documentation from the candidate to clarify or support eligibility.

INITIAL CERTIFICATION CRITERIA

1. Must be currently employed as a GME professional of an ACGME, ACGME-I, or ACGME-AOA program. Qualifying GME roles include residency, fellowship, institutional coordinator/administrator (or similar title), manager, director, administrative DIO, or those positions that **directly and substantially** support accredited GME programs and activities.
2. Completed two consecutive years in this role **by the date of application submission**.
 - It is permissible to change specialties or employers within the 2 years if both roles were in GME *and* any employment gap during this time does **not** exceed 60 days.
 - For those whose employment during the past 2 years is NOT continuous (i.e., you changed jobs) and there is less than a 60-day gap between employers, **verification from the former program or GME office** is required. Details can be found within the application.
3. Have obtained **15** Education Credits (EC) within the **previous 3 years** from the date of application submission. One (1) hour of a qualifying activity = one (1) TAGME EC. A minimum of **8** of the required 15 ECs must be directly focused on graduate medical education. The remaining **7** ECs may be of a professional development/growth nature, i.e., wellness, collegian, etc. Session names must be provided.
 - ECs may be accumulated through attendance (in person or *virtual) at national, regional, or state conferences or meetings; institutional meetings; or institutional retreats.
 - Up to 6 ECs may be earned through webinars, podcasts, or completion of online modules.
 - Qualifying ECs typically arise from activities that occur outside the usual scope of your job duties and expectations.
*(Examples of **NON**-qualifying activities include attending or presenting orientation sessions, CCC meetings, APE/PEC meetings, routine GME meetings, routine program coordinator or program administrator division/department/institution meetings, ACGME Self-Study or ACGME site visit activities).*
 - Attendance at Grand Rounds or presentation by an outside speaker at your home institution may be eligible if the topic is GME or professional growth/development related.
 - Leadership or professional development courses that improve your performance in a qualifying role are eligible. Non-GME-related activities are subject to review by the Applications Committee.
 - All EC activities listed must be completed by the application submission date.

*Virtual conferences are **not** webinars but a conference that normally would have been held in person and were held virtually due to COVID.

MAINTENANCE OF CERTIFICATION (MOC) CRITERIA

1. Hold a current TAGME certification. If the most recent certification has expired, apply as an Initial candidate after a 2-year waiting period and cease to use the C-TAGME credentials.
2. Must be currently employed as a GME professional of an ACGME, ACGME-I, or ACGME-AOA program. Qualifying GME roles include residency, fellowship, or institutional coordinator/administrator (or similar title), manager, director, administrative DIO, or those positions that directly and substantially support accredited GME programs and activities.
 - For first and subsequent MOC applications, have completed 5 consecutive years in this role by the date of application submission.
 - First time MOCs **only** are required to take the MOC Re-assessment.
 - It is permissible to change specialties or employers within the 5-year period if both roles were in GME *and* any employment gap during this time does not exceed 60 days.
 - If the 5-year employment period is not continuous *and* does not exceed a 60-day gap between employers, verification from the former program or GME office stating dates of employment, job title/duties, and confirming that these duties were related to program support and/or administration of a program as outlined in the ACGME Common Program Requirements should be provided to Applications@tagme.org by the end of the application period. If not received by the deadline, the application will be considered incomplete.
3. Within the **preceding 5 years** have obtained **25** Education Credits (ECs). One (1) hour of a qualifying activity = one (1) TAGME EC. A minimum of **13** of the required 25 ECs must be directly focused on graduate medical education. The remaining **12** ECs may be of a professional development/growth nature, i.e., wellness, collegian, etc.
4. For MOC candidates who have the opportunity to lead, one (1) Personal Professional Growth (PPG) may be counted as three (3) ECs. Example: 1 PPG = 3 EC credits.
Qualifying PPG activities include:
 - Presentations (defined as a prepared talk or lecture to an audience on an aspect of GME or related professional development) at a national, regional, state, or institutional.
 - Active role in a committee at the national, regional, state, or institutional level.
 - Peer-reviewed poster presentations or published manuscripts.
 - *For lecture, conference, or poster presentations, list title, meeting name, organization, location, and date on the application form.*