



## Application & Certification FAQs 2024

### Where do I find the application window dates?

Application window dates are posted to the website [www.tagme.org](http://www.tagme.org).



### What name do I put on my application?

Please apply using your legal name, the name on your government-issued photo ID (driver's license, a state-issued photo ID, or Passport). Please do not use nicknames.

### I submitted my application but was denied due to ineligibility. Will I receive a refund?

Incomplete applications, ineligible (*denied*) candidates, or requests for application withdrawal will forfeit \$100.00 of the application fee. You will be refunded \$250.00.

### I submitted my application, but now I need to withdraw my application. Who do I notify?

Withdrawal requests must be made in writing to the TAGME Applications Chair [applications@tagme.org](mailto:applications@tagme.org) by June 15, 2024. You will forfeit \$100 of your initial fee.

### I scheduled my assessment appointment but did not complete the assessment. Will I receive a refund?

No refund will be processed for cancellation requests received after the confirmed assessment appointment.

### What if I changed positions and started working at another institution in the last two years, am I still eligible?

As long as you worked for two consecutive years as a GME professional of an ACGME, ACGME-I, or ACGME-AOA program, and if you had a gap of employment the time did not exceed 60 days, then you are eligible. Along with your application, you must submit a verification from your former program or GME office. Details can be found within the application.



### For MOC certification, how many PPGs do I need?

Starting in 2024, PPGs are no longer required. However, if you have had the opportunity to lead or present in a professional capacity, 1 PPG may be counted as 3 ECs.



### Do I need to create an account with Stripe to pay for the assessment fee?

No, you do not need to create an account with Stripe. Only a valid credit card is required.

### **Are international payments accepted for the assessment fee?**

Yes, our payment system, Stripe Payments, will accept international payments.

### **I am taking my MOC, what if I miss the deadline?**

There is a late MOC submission window, see the website and Certification Guide for dates. If the most recent certification has expired, you must apply as an *initial* candidate after a 2-year waiting period and cease to use the C-TAGME credentials. Example: *A Program Coordinator received their initial certification on August 1, 2018. They did not submit their MOC application in time to for MOC certification in 2023, therefore they will apply for initial certification in Spring 2026.*

### **What if my computer monitor cannot be rotated?**

A room scan will be **required** before the exam can begin. Please be sure that your webcam/monitor/laptop can be rotated to view the entire room and workspace. See your *Notice to Schedule* email from Measure Learning for more information.

### **What materials can be used during the assessment?**

TAGME provides an “Assessment Study Guide” which contains all the resources to answer the assessment questions. The Guide can be found on the [TAGME website](#), on the *How to Apply* page. The resources are available online during the assessment or can be printed and tabbed for easy reference during the assessment.

### **Do I have access to the study guide during the exam in electronic format, in addition to the printed copy?**

When using the electronic study guide during the assessment, we recommend that you **not** solely use the search (ctrl+F) keywords/key phrases function from the questions. Answers may be an interpretation and not be a direct quote (or verbatim) from the study guide.

### **What if I need more time for the assessment?**

Accommodations need to be requested at the time of application. Upon application review, you will receive instructions from the applications committee on the next steps.

### **What if I am nursing on the exam date?**

You may receive additional time to complete the assessment (up to 1.5x) and take breaks to pump. However, this must be approved by the applications committee 14 days in advance.

### **How soon after my successful assessment will I receive my certificate?**

You will receive an email from BadgeCert within 24-48 hours following your successful assessment completion. You will log into BadgeCert for a digital badge and a printable PDF of your certificate. No hard copies of the certificate will be mailed.

### **What if I fail the assessment?**

Candidates for initial certification or first-attempt MOC that do not meet or exceed a score of 80% may



reapply for a one-time retake assessment through Survey Monkey. An abbreviated application form and a \$150.00 retake fee must be submitted prior to scheduling the subsequent attempt. Any MOC failure on 2<sup>nd</sup> attempt will need to apply for Initial Certification the year following the failure.