



2020 APPLICANT ELIGIBILITY CRITERIA

Candidates must satisfy specific eligibility requirements to embark on their journey towards initial TAGME certification or to maintain the C-TAGME credential. It is the candidate's responsibility to fully comply with all procedures and deadlines to establish eligibility for the assessment(s). TAGME reserves the right to verify the information supplied by, or on behalf of, a candidate. If necessary, TAGME may request additional documentation from the candidate to clarify or support eligibility.

INITIAL CERTIFICATION

1. Must be currently employed as a GME professional of an ACGME, ACGME-I, or ACGME-AOA program. Qualifying GME roles include residency, fellowship, or institutional coordinator/administrator (or similar titles), manager, director, DIO, or other positions that directly and substantially support accredited GME programs and activities.
2. Have completed 2 consecutive years in this role by the date of application submission.

It is permissible to change specialties or employers within the 2-year period if both roles were in GME and any employment gap during this time does not exceed 60 days.

If employment during the past 2 years is not continuous and does not exceed a 60-day gap between employers, verification from the former program or GME office stating dates of employment, job title/duties, and confirming that these duties were related to program support and/or administration of a program as outlined in the ACGME Common Program Requirements will be required.

3. Must have obtained 15 Education Credits (ECs) within the previous 3 years from the date of application submission. One (1) hour of qualifying learning activity = 1 TAGME Education Credit. A minimum of 8 of the required 15 ECs must be directly focused on graduate medical education. The remaining ECs may be focused on professional growth/development.

Education credits should be earned through attendance at state, regional or national conferences or meetings, institutional meetings, or institutional retreats. Up to 5 ECs may be earned through completion of webinars, online modules or podcasts.

Qualifying ECs typically arise from activities that occur outside the usual scope of your job duties and expectations. Examples of activities that DO NOT qualify include: attending or presenting orientation sessions, CCC meetings, APE/PEC meetings, routine GME meetings, routine program coordinator or program administrator division/department/institution meetings, or ACGME Self-Study or Site Visit activities.

Good to know:

- National meeting attendance is not mandatory to meet this requirement although it is permissible to obtain all ECs through attendance at national, regional or state conferences.
- In-person training conferences are eligible; ACGME Coordinator Workshops, Med-Hub/New Innovations/e*Value, AHME Institute, etc. and may be claimed as ECs.

- Institutional meetings, webinars or podcasts with GME or professional growth/development content may be included up to a maximum of 5 ECs.
- Attendance at Grand Rounds or presentation by an outside speaker at your home institution may be eligible if the topic is GME or professional growth/development related.
- Leadership or professional development courses that improve your performance in a qualifying role are eligible. Non-GME related activities are subject to review by the Applications Committee.

All EC activities listed must be completed by the application submission date.

MAINTENANCE OF CERTIFICATION (MOC)

1. Hold a current C-TAGME certification.
2. Must be currently employed as a GME professional of an ACGME, ACGME-I, or ACGME-AOA program. Qualifying GME roles include residency, fellowship, or institutional coordinator/administrator (or similar titles), manager, director, DIO, or other positions that directly and substantially support accredited GME programs and activities.
3. Have completed 7 consecutive years in this role by the date of application submission.

It is permissible to change specialties or employers within the 7-year period if both roles were in GME and any employment gap during this time does not exceed 60 days.

If employment during the past 7 years is not continuous and does not exceed a 60-day gap between employers, verification from the former program or GME office stating dates of employment, job title/duties, and confirming that these duties were related to program support and/or administration of a program as outlined in the ACGME Common Program Requirements will be required.

4. **REQUIREMENT UPDATE:** Must have obtained **25** Education Credits (ECs) within the previous 5 years from the date of application submission. One (1) hour of qualifying learning activity = 1 TAGME Education Credit. A minimum of 13 of the required 25 ECs must be directly focused on graduate medical education. The remaining ECs may be focused on professional growth/development.

Education credits should be earned through attendance at state, regional or national conferences or meetings, institutional meetings, or institutional retreats. Up to 5 ECs may be earned through completion of webinars, online modules or podcasts.

Qualifying ECs usually arise from activities that occur outside the usual scope of your job duties and expectations. Examples of activities that DO NOT qualify include: attending/presenting orientation sessions, CCC meetings, APE/PEC meetings, routine GME meetings, routine program coordinator or program administrator division/department/institutional meetings, or ACGME Self-Study or Site Visit activities.

Good to know:

- National meeting attendance is not mandatory to meet this requirement although it is

permissible to obtain all ECs through attendance at national, regional or state conferences.

- In-person training conferences are eligible; ACGME Coordinator Workshops, Med-Hub/New Innovations/e*Value, AHME Institute, etc. and may be claimed as ECs.
- Institutional meetings, webinars or podcasts with GME or professional growth/development content may be included up to a maximum of 5 ECs.
- Attendance at Grand Rounds or presentation by an outside speaker at your home institution may be eligible if the topic is GME or professional growth/development related.
- Leadership or professional development courses that improve your performance in a qualifying role are eligible. Non-GME related activities are subject to review by the Applications Committee.

5. Completed 2 Personal Professional Growth (PPG) experiences within the immediately previous 5 years.

- Qualifying PPG activities include:
 - Poster presentations and oral presentations (defined as a prepared talk or lecture to an audience on an aspect of GME or related professional development) at a national, regional, state, institutional or departmental level.
 - Hold a leadership role on a committee or in an activity at the national, regional, state or institutional level. Examples of qualifying role could include Chair, President, Treasurer, Secretary, etc.
 - Hold a Board member position or leadership role at the national, state or regional level.

Routine activities related to your GME role are not eligible.

When considering the eligibility of activities towards the PPG requirement, ask yourself, “Am I the teacher?” If the answer is yes, it will likely be accepted.

Email info@tagme.org with any questions related to Initial or MOC eligibility.